

Name of Principal: _____ School: _____

Name of Pastor: _____ School Year: _____

Goal Setting and Evaluation Form

Principal: Please appraise your own performance of your assigned goals using the following scale:

KEY: 1 – Goal no longer applicable to my role 2 – I have not been required to perform this goal
3 – I need assistance to perform this goal 4 – I perform all the requirements of this goal
5 – I perform beyond the requirements of this goal

Annual Goals for the Current School Year (set at the end of the previous school year):					
1.	1	2	3	4	5
2.	1	2	3	4	5
3.	1	2	3	4	5
<i>Mid-Year Performance Review: Principal's Comments:</i>					
<i>Mid-Year Performance Review: CSO Representative's Comments:</i>					
<i>Mid-Year Performance Review: Pastor's Comments:</i>					

Annual Goals for Next School Year (set at final appraisal conference at end of school year).					
1.					

Name of Principal: _____ School: _____

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2.
3.

End-of-Year Summative Evaluation

<i>Summative Performance Review: Principal's Comments:</i>
<i>Summative Performance Review: CSO Representative's Comments:</i>
<i>Summative Performance Review: Pastor's Comments:</i>

Principal's Signature: _____ Date (mid-year): _____

Pastor's Signature: _____ Date (mid-year): _____

Principal's Signature: _____ Date (end-of-year): _____

Pastor's Signature: _____ Date (end-of-year): _____